

No. PSIT/2018-19/488**November 22, 2018**

NOTICE

This is to advise all those students who have currently not attended classes due to their own sickness, they should submit medical papers, such as - hospitalization summary, pathological reports, doctor's prescription advising bed rest etc. to their Class Coordinator/HOD duly supported by their application for granting delegation.

It is further made clear that the leave applications on medical ground alone from sick students shall not be entertained towards their delegation unless supported by medical papers as above. The last date for applying for leaves on medical ground is 26th November, 2018 after which no application shall be accepted.

**Director (Academics)****Copy for information to:-**

- **Chairman**
- **Managing Director**
- **All concerned**
- **Intranet**